

Management Report
South Uptown Neighborhood Association
For the period ended December 31, 2023



Prepared January 12, 2024

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For Management Purposes Only



South Uptown Neighborhood Association

Statement of Activity
October - December, 2023

	TOTAL
Revenue	
4110 Special Projects	
4113 Concert Sponsors	300
Total 4110 Special Projects	300
4130 Corporate	500
4200 City Contracts	
4213 NRP Implementation	15,635
4215 NRP Crime and Safety	1,721
4217 NRP Programs	1,012
4219 Nhoods 2020	1,131
Total 4200 City Contracts	19,499
4300 Fundraising	
4307 Individual Giving	3,387
4311 T-shirt Sales	-1
Total 4300 Fundraising	3,386
4730 Interest Income	80
Total Revenue	\$23,765
GROSS PROFIT	\$23,765
Expenditures	
5130 Payroll Expenses	14,271
5440 Office Supplies	615
5445 Project Supplies	160
5450 Web Hosting	296
5500 Communications-Outreach	
5501 Advertising	101
5510 Printing & Copying	122
5550 Meetings & Special Events	52
5551 Food Expense	693
Total 5500 Communications-Outreach	968
5610 Rent	1,643
5640 Insurance General Liability	529
5700 Programs	
5741 Home Security Grants	1,721
Total 5700 Programs	1,721
Total Expenditures	\$20,204
NET OPERATING REVENUE	\$3,561
NET REVENUE	\$3,561



South Uptown Neighborhood Association

Statement of Financial Position

As of December 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 SU Operations	19,505
1001 SU Grants	18,886
Total Bank Accounts	\$38,391
Other Current Assets	
1201 TruStone CD 4001	6,198
1202 Trustone CD 4002	5,822
1251 Contract receivables	14,265
1401 Undeposited Funds	219
Total Other Current Assets	\$26,504
Total Current Assets	\$64,895
TOTAL ASSETS	\$64,895
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2300 City Contract Advances	20,221
Total Other Current Liabilities	\$20,221
Total Current Liabilities	\$20,221
Total Liabilities	\$20,221
Equity	
3100 Unrestricted Net Assets	34,174
3300 Board Restricted Reserve	10,500
3900 Retained Earnings	0
Net Revenue	0
Total Equity	\$44,674
TOTAL LIABILITIES AND EQUITY	\$64,895

Note

Line 1251 Contract Receivables represents expenses that are reimbursable through City contracts as of end of month.

Line 2300 represents advances on four contracts with the City.



South Uptown Neighborhood Association

Budget vs. Actuals

October 2023

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
Revenue			
4110 Special Projects		83.33	-83.33
4113 Concert Sponsors	300.00	250.00	50.00
Total 4110 Special Projects	300.00	333.33	-33.33
4130 Corporate	500.00	41.67	458.33
4200 City Contracts			
4213 NRP Implementation	4,773.10	3,416.67	1,356.43
4215 NRP Crime and Safety	400.00	666.67	-266.67
4217 NRP Programs	60.60	458.33	-397.73
4219 Nhoods 2020	0.00	3,232.58	-3,232.58
Total 4200 City Contracts	5,233.70	7,774.25	-2,540.55
4300 Fundraising			
4305 Other Events		41.67	-41.67
4307 Individual Giving	43.88	500.00	-456.12
4311 T-shirt Sales		58.33	-58.33
Total 4300 Fundraising	43.88	600.00	-556.12
4730 Interest Income		4.17	-4.17
Total Revenue	\$6,077.58	\$8,753.42	\$ -2,675.84
GROSS PROFIT	\$6,077.58	\$8,753.42	\$ -2,675.84
Expenditures			
5130 Payroll Expenses			
5131 Wages	3,624.96	4,333.33	-708.37
5132 Taxes	284.54	379.17	-94.63
5140 Worker's Comp		33.33	-33.33
5160 Health Insurance		291.67	-291.67
5170 Other Benefits		187.50	-187.50
5180 Payroll Service	41.40	100.00	-58.60
Total 5130 Payroll Expenses	3,950.90	5,325.00	-1,374.10
5310 Professional Services&Legal		208.33	-208.33
5320 Accounting		250.00	-250.00
5323 Legal Fees		2.08	-2.08
5340 Program Support		29.17	-29.17
5345 Licenses & Fees		2.08	-2.08
5410 Equipment Purchase-Replacement		20.83	-20.83
5440 Office Supplies	236.94	104.17	132.77
5445 Project Supplies		250.00	-250.00
5450 Web Hosting	20.00	41.67	-21.67
5500 Communications-Outreach			
5501 Advertising	60.60	62.50	-1.90
5510 Printing & Copying		125.00	-125.00

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
5520 Postage & Delivery		83.33	-83.33
5550 Meetings & Special Events	17.43	20.83	-3.40
5551 Food Expense	275.61	166.67	108.94
Total 5500 Communications-Outreach	353.64	458.33	-104.69
5610 Rent	547.83	562.50	-14.67
5630 Insurance Dir. & Officers		70.83	-70.83
5640 Insurance General Liability		50.00	-50.00
5700 Programs			
5701 Concerts		83.33	-83.33
5711 Graffiti Prevention		333.33	-333.33
5713 Bike Racks		333.33	-333.33
5715 Gardening		41.67	-41.67
5741 Home Security Grants	400.00	333.33	66.67
Total 5700 Programs	400.00	1,124.99	-724.99
5810 Contributions		166.67	-166.67
6000 Reserve		83.33	-83.33
Total Expenditures	\$5,509.31	\$8,749.98	\$ -3,240.67
NET OPERATING REVENUE	\$568.27	\$3.44	\$564.83
NET REVENUE	\$568.27	\$3.44	\$564.83



South Uptown Neighborhood Association

Statement of Activity by Program Area

October - December, 2023

	CONCERTS	NHOODS 2020	NRP	SUNA	TOTAL
Revenue					
4110 Special Projects					\$0
4113 Concert Sponsors	300				\$300
Total 4110 Special Projects	300				\$300
4130 Corporate				500	\$500
4200 City Contracts					\$0
4213 NRP Implementation			15,635		\$15,635
4215 NRP Crime and Safety			1,721		\$1,721
4217 NRP Programs			1,012		\$1,012
4219 Nhoods 2020		1,131			\$1,131
Total 4200 City Contracts		1,131	18,368		\$19,499
4300 Fundraising				3,386	\$3,386
4730 Interest Income				80	\$80
Total Revenue	\$300	\$1,131	\$18,368	\$3,967	\$23,765
GROSS PROFIT	\$300	\$1,131	\$18,368	\$3,967	\$23,765
Expenditures					
5130 Payroll Expenses			14,271		\$14,271
5440 Office Supplies			615		\$615
5445 Project Supplies			160		\$160
5450 Web Hosting			296		\$296
5500 Communications-Outreach					\$0
5501 Advertising			101		\$101
5510 Printing & Copying			122		\$122
5550 Meetings & Special Events		35	17		\$52
5551 Food Expense				693	\$693
Total 5500 Communications-Outreach		35	240	693	\$968
5610 Rent		1,096	548		\$1,643
5640 Insurance General Liability			529		\$529
5700 Programs					\$0
5741 Home Security Grants			1,721		\$1,721
Total 5700 Programs			1,721		\$1,721
Total Expenditures	\$0	\$1,131	\$18,380	\$693	\$20,204
NET OPERATING REVENUE	\$300	\$0	\$ -12	\$3,273	\$3,561
NET REVENUE	\$300	\$0	\$ -12	\$3,273	\$3,561



South Uptown Neighborhood Association

Statement of Cash Flows

October - December, 2023

	TOTAL
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OPERATING ACTIVITIES	
Net Revenue	0.00
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
1151 Accounts Receivable (A/R)	0.00
1201 TruStone CD 4001	-51.36
1202 Trustone CD 4002	-29.06
1251 Contract receivables	6,473.19
2309 City Contract Advances:Nhoods 2020 advance	-2,278.61
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	4,114.16
Net cash provided by operating activities	\$4,114.16
FINANCING ACTIVITIES	
3100 Unrestricted Net Assets	4,860.52
3900 Retained Earnings	-275.59
Net cash provided by financing activities	\$4,584.93
NET CASH INCREASE FOR PERIOD	\$8,699.09
Cash at beginning of period	29,910.64
CASH AT END OF PERIOD	\$38,609.73
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South Uptown Neighborhood Association

Monthly Transaction Report

December 2023

DATE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT
SU Operations					
Beginning Balance					
12/01/2023			Give to the Max Day	\$1,833.97	
12/05/2023		Ronald Eldred	Online donation	\$14.21	
12/13/2023	10221	Scott Engel	Happy hour 12/7/23		\$73.93
12/13/2023	10219	Scott Engel	Happy hour 11/2/23		\$139.81
12/13/2023	10220	Jerome Chateau	Darbar India Grill		\$203.69
12/13/2023		Ashley Bredeson	Online donation	\$5.00	
12/13/2023		HDR		\$1,000.00	
12/22/2023				\$1.00	
12/22/2023			Online donation	\$23.28	
12/26/2023		Rachel & Shane Starcher	Online donation	\$159.99	
Total for SU Operations				\$3,037.45	\$417.43
SU Grants					
Beginning Balance					
12/03/2023		Gusto	Payroll processing fees		\$41.40
12/04/2023		Google	Web hosting		\$12.00
12/07/2023	Auto		Scott Engel wages 11/25 to 12/8/23		\$1,394.02
12/07/2023	Auto		Tax payment 11/25 to 12/8/23		\$557.11
12/08/2023			City contracts	\$23,693.36	
12/13/2023	5582	The Hartford	Workers Comp insurance		\$529.19
12/13/2023	5584	Laura Mortenson	Home Security Grants		\$500.00
12/13/2023	5583	Melanie Hall	Home Security Grant		\$321.30
12/13/2023	5581	Scott Engel	Sidewalk salt notice		\$122.11
12/14/2023	5585	Flourish	December 2023 Office Rent and utilities		\$547.83
12/19/2023		Meta	Facebook ad 12/7/23 Happy Hour		\$20.00
12/21/2023	Auto		Scott Engel wages		\$1,394.01
12/21/2023	Auto		Tax payment		\$557.13
12/25/2023		Zoom	Monthly subscription Zoom		\$17.43
12/27/2023		Constant Contact	Constant Contact subscription		\$378.00
Total for SU Grants				\$23,693.36	\$6,391.53
TOTAL				\$26,730.81	\$6,808.96