

Management Report
South Uptown Neighborhood Association
For the period ended January 31, 2024



Prepared February 16, 2024

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For Management Purposes Only



South Uptown Neighborhood Association

Statement of Activity

October 2023 - January 2024

	TOTAL
Revenue	
4110 Special Projects	
4113 Concert Sponsors	300
Total 4110 Special Projects	300
4130 Corporate	500
4200 City Contracts	
4213 NRP Implementation	16,500
4215 NRP Crime and Safety	2,140
4217 NRP Programs	1,176
4219 Nhoods 2020	9,505
Total 4200 City Contracts	29,321
4300 Fundraising	
4307 Individual Giving	3,434
4311 T-shirt Sales	-1
Total 4300 Fundraising	3,433
4730 Interest Income	80
Total Revenue	\$33,634
GROSS PROFIT	\$33,634
Expenditures	
5130 Payroll Expenses	21,910
5310 Professional Services&Legal	125
5315 Board Development	1,475
5440 Office Supplies	637
5445 Project Supplies	160
5450 Web Hosting	308
5500 Communications-Outreach	
5501 Advertising	117
5510 Printing & Copying	122
5520 Postage & Delivery	66
5550 Meetings & Special Events	70
5551 Food Expense	759
Total 5500 Communications-Outreach	1,134
5610 Rent	2,191
5700 Programs	
5741 Home Security Grants	2,140
Total 5700 Programs	2,140
Total Expenditures	\$30,079
NET OPERATING REVENUE	\$3,555
NET REVENUE	\$3,555



South Uptown Neighborhood Association

Statement of Financial Position

As of January 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 SU Operations	19,740
1001 SU Grants	9,075
Total Bank Accounts	\$28,816
Other Current Assets	
1201 TruStone CD 4001	6,198
1202 Trustone CD 4002	5,822
1251 Contract receivables	24,087
Total Other Current Assets	\$36,107
Total Current Assets	\$64,923
TOTAL ASSETS	\$64,923
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2300 City Contract Advances	20,221
Total Other Current Liabilities	\$20,221
Total Current Liabilities	\$20,221
Total Liabilities	\$20,221
Equity	
3100 Unrestricted Net Assets	34,202
3300 Board Restricted Reserve	10,500
3900 Retained Earnings	0
Net Revenue	0
Total Equity	\$44,702
TOTAL LIABILITIES AND EQUITY	\$64,923

Note

Line 1251 Contract Receivables represents expenses that are reimbursable through City contracts as of end of month.

Line 2300 represents advances on four contracts with the City.



South Uptown Neighborhood Association

Budget vs. Actuals

October 2023 - January 2024

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
Revenue			
4110 Special Projects		333.32	-333.32
4113 Concert Sponsors	300.00	1,000.00	-700.00
Total 4110 Special Projects	300.00	1,333.32	-1,033.32
4130 Corporate	500.00	166.68	333.32
4200 City Contracts			
4213 NRP Implementation	16,499.67	13,666.68	2,832.99
4215 NRP Crime and Safety	2,139.80	2,666.68	-526.88
4217 NRP Programs	1,176.36	1,833.32	-656.96
4219 Nhoods 2020	9,505.04	12,930.32	-3,425.28
Total 4200 City Contracts	29,320.87	31,097.00	-1,776.13
4300 Fundraising			
4305 Other Events		166.68	-166.68
4307 Individual Giving	3,433.88	2,000.00	1,433.88
4311 T-shirt Sales	-1.20	233.32	-234.52
Total 4300 Fundraising	3,432.68	2,400.00	1,032.68
4730 Interest Income	80.42	16.68	63.74
Total Revenue	\$33,633.97	\$35,013.68	\$ -1,379.71
GROSS PROFIT	\$33,633.97	\$35,013.68	\$ -1,379.71
Expenditures			
5130 Payroll Expenses			
5131 Wages	16,312.32	17,333.32	-1,021.00
5132 Taxes	1,266.24	1,516.68	-250.44
5140 Worker's Comp	933.19	133.32	799.87
5160 Health Insurance	1,732.38	1,166.68	565.70
5170 Other Benefits	1,500.00	750.00	750.00
5180 Payroll Service	165.60	400.00	-234.40
Total 5130 Payroll Expenses	21,909.73	21,300.00	609.73
5310 Professional Services&Legal	125.00	833.32	-708.32
5315 Board Development	1,475.00		1,475.00
5320 Accounting		1,000.00	-1,000.00
5323 Legal Fees		8.32	-8.32
5340 Program Support		116.68	-116.68
5345 Licenses & Fees		8.32	-8.32
5410 Equipment Purchase-Replacement		83.32	-83.32
5440 Office Supplies	637.44	416.68	220.76
5445 Project Supplies	159.54	1,000.00	-840.46
5450 Web Hosting	308.00	166.68	141.32
5500 Communications-Outreach			
5501 Advertising	117.21	250.00	-132.79

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
5510 Printing & Copying	122.11	500.00	-377.89
5520 Postage & Delivery	66.00	333.32	-267.32
5550 Meetings & Special Events	69.72	83.32	-13.60
5551 Food Expense	758.57	666.68	91.89
Total 5500 Communications-Outreach	1,133.61	1,833.32	-699.71
5610 Rent	2,191.32	2,250.00	-58.68
5630 Insurance Dir. & Officers		283.32	-283.32
5640 Insurance General Liability		200.00	-200.00
5700 Programs			
5701 Concerts		333.32	-333.32
5711 Graffiti Prevention		1,333.32	-1,333.32
5713 Bike Racks		1,333.32	-1,333.32
5715 Gardening		166.68	-166.68
5741 Home Security Grants	2,139.80	1,333.32	806.48
Total 5700 Programs	2,139.80	4,499.96	-2,360.16
5810 Contributions		666.68	-666.68
6000 Reserve		333.32	-333.32
Total Expenditures	\$30,079.44	\$34,999.92	\$ -4,920.48
NET OPERATING REVENUE	\$3,554.53	\$13.76	\$3,540.77
NET REVENUE	\$3,554.53	\$13.76	\$3,540.77



South Uptown Neighborhood Association

Statement of Activity by Program Area

October 2023 - January 2024

	CONCERTS	NHOODS 2020	NRP	SUNA	TOTAL
Revenue					
4110 Special Projects					\$0
4113 Concert Sponsors	300				\$300
Total 4110 Special Projects	300				\$300
4130 Corporate				500	\$500
4200 City Contracts		9,505	19,816		\$29,321
4300 Fundraising				3,433	\$3,433
4730 Interest Income				80	\$80
Total Revenue	\$300	\$9,505	\$19,816	\$4,013	\$33,634
GROSS PROFIT	\$300	\$9,505	\$19,816	\$4,013	\$33,634
Expenditures					
5130 Payroll Expenses		6,268	15,641		\$21,910
5310 Professional Services&Legal			125		\$125
5315 Board Development		1,475			\$1,475
5440 Office Supplies			637		\$637
5445 Project Supplies			160		\$160
5450 Web Hosting			308		\$308
5500 Communications-Outreach					\$0
5501 Advertising			117		\$117
5510 Printing & Copying			122		\$122
5520 Postage & Delivery		66			\$66
5550 Meetings & Special Events		52	17		\$70
5551 Food Expense				759	\$759
Total 5500 Communications-Outreach		118	257	759	\$1,134
5610 Rent		1,643	548		\$2,191
5700 Programs					\$0
5741 Home Security Grants			2,140		\$2,140
Total 5700 Programs			2,140		\$2,140
Total Expenditures	\$0	\$9,505	\$19,816	\$759	\$30,079
NET OPERATING REVENUE	\$300	\$0	\$0	\$3,255	\$3,555
NET REVENUE	\$300	\$0	\$0	\$3,255	\$3,555



South Uptown Neighborhood Association

Statement of Cash Flows

October 2023 - January 2024

	TOTAL
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OPERATING ACTIVITIES	
Net Revenue	0.07
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
1151 Accounts Receivable (A/R)	0.00
1201 TruStone CD 4001	-51.36
1202 Trustone CD 4002	-29.06
1251 Contract receivables	-3,348.90
2309 City Contract Advances:Nhoods 2020 advance	-2,278.61
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	-5,707.93
Net cash provided by operating activities	\$ -5,707.86
FINANCING ACTIVITIES	
3100 Unrestricted Net Assets	4,888.52
3900 Retained Earnings	-275.59
Net cash provided by financing activities	\$4,612.93
NET CASH INCREASE FOR PERIOD	\$ -1,094.93
Cash at beginning of period	29,910.64
CASH AT END OF PERIOD	\$28,815.71
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South Uptown Neighborhood Association

Monthly Transaction Report

January 2024

DATE	NUM	NAME	MEMO/DESCRIPTION	DEBIT	CREDIT
SU Operations					
Beginning Balance					
01/02/2024		Carol Bouska (c)	Online donation	\$200.00	
01/02/2024		Jenna Egan	Online donation	\$19.11	
01/05/2024		Ronald Eldred	Online donation	\$14.21	
01/15/2024	10222	Scott Engel	Jan 4 Happy Hour Fool Me Once		\$65.53
01/16/2024			Online donations	\$24.11	
01/17/2024		Katie Anthony	Online donation	\$20.00	
01/25/2024		MightyCause	Online donation	\$23.28	
Total for SU Operations				\$300.71	\$65.53
SU Grants					
Beginning Balance					
01/01/2024	Paypal	Google	Web hosting		\$12.00
01/03/2024	5586	Flourish	January 2024 Office Rent and utilities		\$547.83
01/03/2024	Gusto		Payroll tax payment 1/5/24 payroll		\$556.80
01/03/2024	5587	Mark L. Olson	Flyer design		\$125.00
01/03/2024	Gusto		Pay period 12/23/23 to 1/5/24		\$1,397.95
01/04/2024		Gusto	Payroll processing fees		\$41.40
01/05/2024	5589	Paul Hebert	Thank you cards		\$22.50
01/05/2024	5588	The Hartford	Workers Comp insurance		\$404.00
01/15/2024	5590	Jeffrey Caulum	Home Security Grants		\$418.50
01/15/2024	5591	Paul Hebert	Health care benefits		\$799.56
01/15/2024	5592	Allied Folk	DEI Training		\$1,475.00
01/15/2024	5593	USPS	Stamps		\$66.00
01/17/2024	PR 240119		Pay period 1/6 to 1/19/24		\$1,398.94
01/17/2024	PR 240119		Payroll tax payment 1/19/24 payroll		\$555.82
01/22/2024	PayPal	Meta	Facebook ad		\$15.13
01/22/2024	PayPal	Meta	Facebook ad		\$1.48
01/25/2024		Zoom	Monthly subscription Zoom		\$17.43
01/31/2024	Gusto		Payroll tax payment		\$555.80
01/31/2024	Gusto		Paycheck 1/20 to Feb 2 payroll		\$1,398.95
Total for SU Grants					\$9,810.09
TOTAL				\$300.71	\$9,875.62